

# stART Grant Program Guidelines

# **Objectives**

The stART Grant Program has been established to support Queensland independent creative practitioners including artists, artist collaborators, producers, designers, technicians, freelance and other arts workers impacted by the Coronavirus (COVID-19) pandemic.

# **Delivery Partners**

Delivery Partners, as appointed by Arts Queensland, are responsible for the implementation of the stART Grant Program in their region, including;

- · conducting a call out for Expressions of Interest,
- · assessment and moderation of applications,
- · communication with successful and unsuccessful applicants,
- · distribution of funding to successful applicants, and
- liaison with successful applicants regarding acquittal of funds for approved activities.

#### QMusic is the Delivery Partner for all music applications across the state.

Please contact the relevant Delivery Partner in your region, or QMusic in the case of music applications, regarding enquiries for the stART Grant Program.

Delivery Area	Delivery Partner	<b>Email to Submit Application</b>
Music – state-wide	QMusic	info@qmusic.com.au
Brisbane	Metro Arts	info@metroarts.com.au
Gold Coast	Placemakers* Gold Coast	admin@placemakers.org.au
South East Queensland (North)	Creative Arts Alliance	admin@creativealliance.org.au
Central Queensland	Crossroad Arts	admin@crossroadarts.com.au
Ipswich and Logan	Access Community Services	mail@bemac.org.au
South West Queensland	Empire Theatre	rasnswq@empiretheatre.com.au
Far North Queensland/Cape York	JUTE	start@jute.com.au
North Queensland	Queensland Music Festival	madonna@rasn.org.au
Western Queensland	Red Ridge	info@redridge.org.au



# **Funding Available and Use of Funding**

stART Grant Program is a competitive funding program, with a total of \$500 000 made available to support independent creative practitioners across Queensland. Eligible creative practitioners can apply for;

- \$3,000 (ex GST) to undertake activities including, but not limited to:
  - First stage development work including ideation, research, scoping and development of pitch towards future opportunity.
  - Creative development of new work, existing work, digital or technical work including but not limited to, script-writing, recording, dramaturgy, planning and design.

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- o Producer services including project management and grant application writing.
- o Artist technician or creative collaborator fees to enable activity.
- Purchasing of equipment relevant to your activity.

# Eligibility to apply

To be eligible, you must fit the following criteria:

- You have provided a completed application form and your bio to the relevant Delivery Partner.
- You were employed in Queensland as an independent creative artist, producer, designer, technician, freelance or arts worker prior to COVID-19.
- You remained as a Queensland resident during COVID-19 and plan to continue to reside in Queensland over the next two months.
- You reside in the same region as the Delivery Partner you have submitted your application to (except if a music application).
- You have only submitted one application to the stART Grant Program.
- You are able to provide sound explanation that you lost income as a result of COVID-19.
- You were not eligible for the Federal Government's JobKeeper package.
- You have a current ABN registered under your name or your company.
- Not be a current Arts Queensland employee or former employee who ceased employment less than six months before applying.
- Your activity will be undertaken in Queensland.
- You do not have permanent employment in an organisation.
- You can demonstrate, your employment or participation in the arts industry since 2018 (Provide your Bio with your application).
- If your application relates to music activity, your application must be submitted to QMusic.

#### What will not be funded

- Business start-up costs.
- Expenses relating to formal education or training programs.
- Reimbursement for project expenses already incurred.

### Timeline

- 1. Applications open 15 June 2020.
- 2. Applications close 22 June 2020.
- 3. Outcomes will be announced two weeks after applications closing.
- 4. Successful applicants will be listed on the Arts Queensland website.
- 5. Activities must be undertaken by18 September 2020.

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# How to apply?

- 1. Applications are to be submitted to the relevant Delivery Partner for your region.
- 2. Music applications are to be submitted to QMusic.
- 3. Read and consider these Guidelines and the Frequently Asked Questions (FAQs)
- 4. Complete and submit an application form.

#### Applications cannot be submitted to Arts Queensland.

#### **Assessment Process**

Delivery Partners are responsible for managing the assessment process, including appointing an assessment panel to review and assess all applications. The peer assessment panel (minimum of two people) for each stART region will include no more than one representative from the relevant Delivery Partner organisation, external assessors must hold relevant expertise and knowledge of the arts sector.

Prior to assessment of applications, each Delivery Partner will provide Arts Queensland with the details of the assessment process, including the assessors involved, to ensure accountability and transparency.

Arts Queensland is not involved in the assessment of applications.

#### Criteria

Applications will be assessed against the following criteria:

- Impact of COVID-19 on the applicant's creative practice or professional employment opportunities.
- Prior record of artistic or professional achievement in the arts and cultural sector.
- How proposed use of funding will support the applicant towards future outcomes.

Assessment panels will consider equitable distribution of funding taking into consideration art form, diversity groups and location of applicants across the state.

# **Outcome Report**

To support acquittal and evaluation for the Program, each successful recipient is required to provide a report to their relevant Delivery Partner including;

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- Supporting material as advised in application.
- Description of actual outcomes of activity.
- Future opportunities identified (if relevant).

All Outcome Reports must be submitted to the relevant Delivery Partner for your region or QMusic, with reports due no later than one week after the Activity End Date outlined in each successful application.

#### **Assistance**

If you require assistance to complete an application or need it provided in an alternative format, please contact the relevant Delivery Partner for your region.